

[Nakusp Public Library Regular Board Meeting](#)  
[June 10, 2021 - Minutes](#)

**Present:** Paula Rogers, Barbara MacPherson, Linda Harrington, Jerry Van Immerzeel, Claire Paradis, Susan DeSandoli, Terry Welsh, Deborah Austin

**Regrets:** Shori Smith, Elaine Rogers

**Call to Order:** 10:02 am via Zoom Teleconference

**Minutes of:** May 13, 2021. Jerry/Deborah; adopted

**Reports:**

**Librarian's Report:**

- Leak in back room repaired, leaking vent replaced.
- After COVID regulations are relaxed, the issue of wearing or not wearing a mask by both staff and public will depend on staff feelings at the time.
- Claire will develop programming on Addressing Misinformation and Fake News for the public and any board members who are interested.

**Addendum to Librarian's Report**

- June 10: Richard Cann confirmed that the vent causing the leak has been fixed. There are other issues with the roof that he is investigating, and will let us know when he has more information. Claire asked if he knew when the roof may be scheduled to be redone, and he said he would discuss this with Mark as well. Also, he is planning on bringing scaffolding to the library on a Monday and mounting the sign on the building again. Thank you Richard and the Village crew!!
- On June 10<sup>th</sup> Claire sent Linda Tynan, the Village Acting CAO, a request for advice about how to best ask the Village for support when applying for an engineering grant to assess the Centennial Building's structural viability.
- For those patrons who do not have access to Facebook the Library is going to print a booklet of the silent auction items with their descriptions so patrons can come in, browse and put a bid on items of interest.
- Raffles that net profits of less than \$20,000 require a Class B license, which costs \$25 and takes 10 days to process. And:
  - Ineligible Prizes  
The following outlines the types of prizes that are not permitted on a gaming license:
    - Liquor or alcohol of any kind (wine, beer, spirits, etc.)
    - Live animals
    - Cannabis products or paraphernalia
    - Prohibited or restricted firearms as defined in the Firearms Act (Canada).

- **Firearm, Liquor and Cannabis Exceptions:**
  - Non-restricted firearms as prizes require a completed Restricted Prizes Form submitted to [gaming.licensing@gov.bc.ca](mailto:gaming.licensing@gov.bc.ca)
  - Gifts cards for alcohol and cannabis products from a provincially licensed establishment, may be eligible (Minors excluded).

**Financial Report:** Elaine ran into some delays and Financial Reports will be sent as soon as these are resolved (sent June 14).

### **Committee Reports:**

#### **Centennial Building Committee:**

- **Milk Wagon:** Ken Williams suggested we move the Milk Wagon in front of the Museum instead of leaving it where it is presently situated. On June 10<sup>th</sup> Paula wrote to Linda Tynan about this possibility. There was also discussion as to whether or not there are any irrigation pipes in front of the museum's grassy area. Terry will check with Parks.
- **Health & Safety Officer for Centennial Building Committee:** Paula asked Deborah Austin if she will hold this position to represent the library and she accepted (June 13).

#### **Financial Committee:**

**Recent CIP Grant:** A discussion was held on the fairness of the distribution of the funds in the recent grant applications, particularly in regard to the ALPHA Guild's application for setting up a Community arts centre in the old Forestry warehouse. The consensus on the suggestion that we might share some of our grant with them to help them out was that it wouldn't be a prudent thing to do. Giving our grant money away would send a message that perhaps we don't need the funding that we did get, and also that other organizations might expect us to do the same for them. However, we agreed we could have a very useful partnership with the ALPHA Guild's project, if and when it comes to fruition.

**Guidelines on grants:** A discussion was held on any guidelines we might have for parameters on what the Library applies for in grants. The future of libraries is evolving; their role is expanding as to what they offer the public, which led to a consensus that we proceed with our present strategy and not limit the librarian's goals.

**Walton Bequest Investment:** Claire, Paula, and Elaine met with a Vancouver Foundation representative and Claire has spoken to Shelley Glasheen of our local Kootenay Savings Credit Union. Information on both was sent to board members. A discussion was held on the options of investing all or part of the Walton Bequest with either of these institutions. Our first portion will become available in August and this will be about \$140,000. The suggestion was discussed of putting this into a short-term investment so that it would be available to us, rather than making a long-term investment. Then when our next portion in 2022 becomes available, we could then make a decision on investing with either the Vancouver Foundation or KSCS. No decision was made at this time.

Terry suggested that we need to make an investment plan, and this was agreed to. A Subcommittee for the Walton Bequest will be formed to deal with the planning, and Terry has agreed to join this. Deborah commented from her perspective in the health field that for the sake of transparency, the public must see some concrete evidence, other than investment, that we are using our bequest money or it will give a negative impression.

**KSCU Mastercard:** Claire mentioned that this card is continuing to have problems and the library may have to switch to another type of card and/or bank.

**Friends of the Library:** Nothing to report

**Fund-Raising Committee:**

- We will go ahead with plans for an online Silent Auction, which will be run by Mikala Lewis. Claire posted this today on social media.
- We will be having an outdoor Book Sale this August, unless some new COVID development makes it impossible.

**Governance Committee:** (June 11) Barbara put the name of Jamie Dumonceaux forward as a new member of the board. (June 14): Unanimously accepted.

**Kootenay Library Federation Committee:** Nothing to report.

**Policy/Constitution Committee:** Policy for Code and Conduct will be sent out for approval soon.

**Personnel Committee:**

- Mikayla Lewis has been hired as the summer student
- Claire is interviewing for the Young Canada Works student and possibly for a second summer employee, if funding comes through
- It is possible that we may have a funded intern position in the fall.

**Public Relations Committee:** Nothing to report

**Safety:**

- **Stairs enclosure:** Terry updated us on the enclosure under the stairs. He may have a couple of volunteer helpers; Home Hardware is giving a 23% reduction on work materials; probably will have 1 ½" between boards for visibility.
- **Rehanging the sign:** Claire will phone Richard Cann again, also Terry said he would have a look.
- **Repainting stairs:** Terry said that they could paint the stairs at the same time they paint the enclosure.
- **Insulated box for AC unit:** to be looked into.

**Strategic Planning Committee:** Nothing to report.

**Walton Bequest Committee:**

- Further to the discussion under Financial Committee section re investing some of the bequest money, a discussion was also held on getting the process moving on the proposed addition to the library. It was agreed we need to start planning, assess the engineering and building aspects,

take steps toward bidding to see what sort of pricing we are offered, and so on. Susan D. reminded us we should have specifics before we talk to the Village about our proposal.

- Claire mentioned that one of her main goals for the Walton Bequest funds was to enable more long-term staffing.

**Old Business:**

- **Monika Mah's bench:** Claire reported that the Mah's son will donate the wood, Tucson Zoll will be building it, and Evelyn Goodell will be overseeing the project
- **Refurbishing the Library Director's Office:** coming along nicely!

**New Business:** The BCLTA's Anti-Racism workshop will be held on June 17. Any board members who wish to participate, please contact Claire at the library.

**Adjourned:** 11:15 am/Linda.

**Next meeting:** Thursday, September 9, 2021 at 10:00 am. Method depends on COVID regulations at the time.

Respectfully submitted:

Barbara MacPherson